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TOWN CLERK

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DUXBURY, MASS.



Town of Duxbury Community Preservation Committee

Minutes of October 13, 2016

The Community Preservation Committee (CPC) met on Thursday, October 13, 2016 at 8:15 AM in the Mural Room at the Duxbury Town Hall.

Members Present: Holly Morris; Cynthia Ladd Fiorini; Tony Kelso; Kathy Palmer; Sarianna Seewald; Terry Vose

Members Absent: Jim Borghesani

Staff Present: Joe Grady; CPC Administrator; Susan Ossoff CPC Administrative Assistant

The meeting was called to order by Chair Holly Morris at 8:15 am.

OPEN PROJECT UPDATES

Historic Archives

Pam Campbell-Smith updated the Committee about this project. They have scanned 3000 pages of documents. The pages are also transcribed and sometimes require research. The metadata was lost by the hosting site and has had to be re-entered. They are looking into having the hosting done on the Town's website and want to be sure it is backed up so no further data loss can occur. She expects this time consuming process to take 5-7 more years.

The hosting charge is \$16.95 per month plus \$10.95 per year for the domain; Ms. Campbell-Smith is paying those fees and is seeking reimbursement. Holly Morris said the original application for this project stated the expenses would be paid for up to two years but the Town Meeting article didn't define a length of payment. There needs to be a plan for the ongoing payment of expenses. Pam Campbell-Smith suggested a meeting with the Town Manager to discuss where this might be included in the Town's budget. They originally were going to buy 2 scanners and hard drives but bought 1 instead so there is money in the CPC project budget to pay the fees for now. The Committee and Ms. Campbell-Smith agreed that the costs could be covered through July 2017.

Keene's Mill

Joe Grady updated the Committee about this project. The heavy construction is done. The DPW will provide some landscaping and the idea is to make a small park area there.

Merry Land Purchase

The DPW is doing water main work on Temple Street near the Gifford Bog and will put a pipe under the road so Gifford can be irrigated using the Wright Reservoir. There is no cost for this.

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The mission of the Town of Duxbury is to deliver excellent services to the community in the most fiscally responsible and innovative manner while endeavoring to broaden our sense of community and preserve the unique character of our town.

Duxbury Bay Signage

Kathy Palmer reported that the group is finding the project is taking longer than expected but is still moving forward

Myles Standish Cellar Hole

Terry Vose said a report is expected by the end of the month.

Blairhaven

Joe Grady reported that the Conservation Restriction is currently undergoing review.

PROJECT APPLICATIONS FOR 2017

In addition to the projects that will be discussed today, projects are expected from the Cemetery Department for the Standish Cemetery; from the Alden House for an analysis for moisture (Joe Grady and Holly Morris met with the Executive Director to discuss this project); and the Historical Society for the Bradford House windows.

Jaycox Irrigation

Joe Grady explained this project which is to provide irrigation water for the Jaycox tree farm. In June 2004 using CPA funding, the 10 acre parcel was purchased and included 4 acres of trees. This year the drought killed 600 trees which is about 26% of the trees. There is a nursery area that was established 3 years ago that has 2000 trees that are less than 3 years old, but there is irrigation there so those trees survived.

There is a revolving fund for the proceeds from the annual tree sales that pays for a forester who sprays, plants, trims, and cares for the trees. There is not enough money to pay for irrigation from this fund. There is a well on the site. It is estimated that an irrigation system with tanks will cost about \$25,000. It will also reduce the growing time for trees to have irrigation.

It was pointed out that CPC has previously funded irrigation at the Town Green (\$24,000). Joe Grady said that they may receive drought relief funds from the Farm Bureau and that money could possibly be put towards the project, depending on whether funding is received and what restrictions there might be. Holly Morris stated that this project preserves agriculture and farming and is not just a maintenance project.

Replenish the Conservation Fund

Joe Grady explained that the Conservation Fund is used for open space management, acquisition, and related costs. It has previously been funded two times as a CPA project. A 12 acre parcel is currently being purchased for \$50,000 which will bring the balance down to about \$38,000. This fund has become more important because with the decrease in the CPA funding in Town, there are inadequate administrative funds to use for appraisals, perk tests, plans, and other land acquisition tasks. The request is for \$100,000.

ADMINISTRATIVE MATTERS

Minutes

April 14, 2016: On a motion by Tony Kelso, seconded by Sarianna Seewald, it was voted 5-0-1 (Cynthia Ladd Fiorini abstained) to approve the minutes of April 14, 2016.

April 14, 2016: Executive Session: On a motion by Tony Kelso, seconded by Sarianna Seewald, it was voted 5-0-1 (Cynthia Ladd Fiorini abstained) to approve the Executive Session minutes of April 14, 2016 but not for public release.

June 16, 2016: On a motion by Cynthia Ladd Fiorini, seconded by Terry Vose, it was voted 6-0-0 to approve the minutes of June 16, 2016.

July 21, 2016: On a motion by Cynthia Ladd Fiorini, seconded by Terry Sarianna Seewald, it was voted 6-0-0 to approve the minutes of July 21, 2016.

September 15, 2016: On a motion by Cynthia Ladd Fiorini, seconded by Terry Vose, it was voted 6-0-0 to approve the minutes of September 15, 2016.

Invoice

Anderson Kreiger: On a motion by Terry Vose, second by Tony Kelso, it was voted 6-0-0 to pay Anderson Kreiger Invoice #118275 for \$220 for work on the Blairhaven Conservation Restriction to come from Blairhaven Article (ATM 2011 Article 24) Account 280-179-5720-5810.

EXECUTIVE SESSION:

Holly Morris stated that after the Executive Session, the Committee would be taking no votes when they return to regular session except to adjourn.

Tony Kelso made the following Motion: I move we go into Executive Session to consider the taking, purchase, exchange, lease or value of real property if such discussion may have a detrimental effect on the negotiating position of the governmental body; and to reconvene in Open Session in accordance with MGL Chapter 39, Section 23B, Subsection 6. The motion was seconded by Terry Vose.

The roll call vote was: Holly Morris, yes; Cynthia Ladd Fiorini, yes; Tony Kelso, yes; Kathy Palmer, yes; Sarianna Seewald, yes; Terry Vose, yes

NEXT MEETING DATE: The next meeting is October 20.

ADJOURN

On a motion by Terry Vose, seconded by Tony Kelso, it was voted 6-0-0 to adjourn the meeting at 9:40 am.

Respectfully Submitted,
Susan Ossoff